

## **CAMPBELL COUNTY SOCIAL SERVICES BOARD**

*Date: January 15, 2020*

The regular meeting of the Campbell County Department of Social Services was held on Wednesday January 15, 2020 in the Boardroom of the Social Services agency at 69 Kabler Lane, Rustburg, Virginia.

**Members present were:** Marilyn Gadomski, Chair  
James Nowlin, Vice Chair  
Shameka Davenport  
Sandi Martin  
Kevin Keys  
Linda Grubba  
Morris Dews  
Jon Hardie (non voting)  
Lisa C. Linthicum, Secretary

**Staff present:** Jill Giuliano, Recording Secretary  
Tim Heck, Assistant Director  
Hazel Skow, Administrative Program Assistant II, Fiscal Unit

Chairman Gadomski called the meeting to order at 3:00 pm.

### **Minutes**

// The minutes of the December 18, 2019 meeting were approved as submitted and copies distributed prior to meeting.

// The minutes of the January 3, 2020 Budget Committee meeting were approved as submitted and copies distributed prior to meeting.

### **Closed Session**

// In accordance with Section 2.2-3711 of the Code of Virginia of 1950, on MOTION by Mr. Nowlin, the Board went into Closed Session at 3:04 pm to discuss Individual Case Matters, related to the Schedule of Board Action, A.4.

The vote was: Aye: Dews, Gadomski, Grubba, Keys, Martin, Nowlin, Davenport  
Nay: None  
Absent: None

### **Return to Regular Session**

// On MOTION by Ms. Grubba, the Board returned to regular session at 3:16 pm.

The vote was: Aye: Dews, Gadomski, Grubba, Keys, Martin, Nowlin, Davenport  
Nay: None  
Absent: None

// On MOTION by Ms. Martin, the Board gives certification of the following:

WHEREAS, the Campbell County Social Services Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 [D] of the Code of Virginia of 1950 requires a certification by the Campbell County Social Services Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Campbell County Social Services board hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the MOTION convening the closed meeting were heard, discussed or considered by the Campbell County Social Services Board.

The roll call vote was:

Aye:	Davenport
Aye:	Nowlin
Aye:	Gadomski
Aye:	Martin
Aye:	Grubba
Aye:	Dews
Aye:	Hardie
Aye:	Keys
Nay:	None
Absent:	None

### **Administrative Report**

// The Board reviewed the bills and expenses.

// The Director and the Board Budget Committee met on January 3, 2020 to develop a proposed budget for FY 2020-21 to present to the DSS Board.

// The Director presented the proposed DSS budget for FY 2020-21. The Governor's budget included an increase of three percent salary increase and a three percent increase due to proposed increase in pay band minimums. DSS Administrative budget proposed to include increase for DSS staff. VDSS State Board approved an increase in on-call pay of \$25 per 8-hour shift. DSS budget includes the increase for on-call staff. Legal fees increased due to an increase in child welfare cases and children entering foster care. Retiree health insurance and postage budget lines decreased. Public Assistance budget lines increase include Auxiliary Grant and Child Protection.

// On MOTION by Mr. Keys, the Board approved the proposed 2020-21 budget, for submission to the Board of Supervisors for final approval.

The vote was:

Aye:	Dews, Gadomski, Grubba, Keys, Martin, Nowlin, Porter
Nay:	None
Absent:	None

The Director thanked the Budget Committee for developing the budget.

// On MOTION by Mr. Dews, the Board adopted the Resolution declaring February 2020 as Benefit Programs Specialist Appreciation Month.

The vote was:                      Aye: Dews, Gadomski, Grubba, Keys, Martin, Nowlin, Porter  
  Nay: None  
  Absent: None

// The Director reviewed the Local Department of Social Services Profile Report for SFY 2019 which provides population and demographic information for Campbell County and clients served.

#### **Personnel**

// Ashley Kohinke, Temporary Housing Specialist, resigned effective 12-31-19.

#### **Budget**

// The Director reviewed the monthly VDSS budget report and the County budget report.

#### **Staff Reports**

// The Director reviewed the monthly staff reports.

#### **Next Meeting Date**


// The next regular monthly meeting will be held at Campbell County Department of Social Services on Wednesday February 19, 2020 at 3:00 pm.

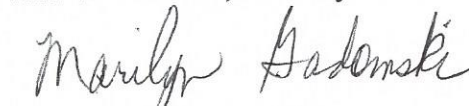
#### **Adjournment**

// On MOTION duly made and accepted, the Board adjourned at 4:31 pm.

Respectfully,

  
Jill Giuliano, Recording Secretary

  
Lisa C. Linthicum, Secretary

  
Marilyn Gadomski, Chair